



PC ATHLETICS VOLUNTEER COACH AGREEMENT

Please note that volunteer coaches are not permitted to begin serving until the following steps have been completed and you have received confirmation from the office that you are cleared to volunteer:

- Part 1: Volunteer Agreement completed
- Part 2: Volunteer Code of Conduct signed
- Request for Background Check completed. A background check must be completed every 4 years. Please note: If volunteer will not drive for PC a copy of a valid fingerprint card that has been issued within the past 4 years may be provided to fulfill this requirement.

Part 1: VOLUNTEER AGREEMENT

Name: _____ Social Security Number (last 4 digits): _____

Address: _____ City: _____ State: _____ Zip: _____

Pursuant to State law (*ARS 13-3716 – Criminal acts; employment with children; classification*), school volunteers must not have been convicted of a dangerous crime against children. It is unlawful for a person who has been convicted of a dangerous crime against children as defined in Section 13-604.01 to fail to give notice of the fact of the conviction to schools when applying for employment or volunteering for service.

- A. Have you ever been convicted of a felony crime against children? Yes No
- B. Have you ever been arrested, convicted, pled guilty or found guilty of a crime, misdemeanor or felony? Yes No

If yes, please explain: _____

Part 2: VOLUNTEER CODE OF CONDUCT

1. I will faithfully discharge my volunteer duties effectively and in strict accordance with the rules and regulations established by Phoenix Christian Preparatory School.
2. I will make a strong and positive contribution to the school, its students, and their parents.
3. I commit to handle all interpersonal relationship issues according to the scriptural mandate found in Matthew 18.
4. I will follow both in letter and spirit the operational policies and procedures of the Board of Trustees, the Superintendent, and my immediate administrative supervisors.
5. I will speak positively about the school to others.
6. I will maintain appropriate confidentiality with all important school matters, including information about students, parents, PCPS employees, and the general operation of the school. I

will not disclose, use, or disseminate student photographs or personal information about students to others.

7. I understand that my duties as a volunteer require my full attention, and I agree not to have any other children under my care or supervision while I am volunteering.
8. I agree to not transport students without being approved by PCPS.
9. I agree to never be alone with individual students.
10. I understand volunteers may not discipline students. I will make the head coach aware of any discipline problems that might arise and leave any disciplinary action up to the head coach.
11. I understand I may never dismiss a student from school. Students leaving early must receive permission from the office and be signed out before leaving.
12. I will be prompt and reliable. If I am unable to volunteer, I will inform the head coach or Athletic Director as far in advance as possible.
13. I will maintain a clear Christian testimony in all school and community settings so that the name of Christ, the reputation of the school, students and families, and my name will not come into disrepute.
14. I will model appropriate grooming and dress standards, understanding that modesty is the overriding principle with respect to the dress code. Clothing that exposes the midriff, is low cut, showing cleavage, too short, too tight, or too revealing cannot be worn. My speech and behavior should serve as a Christian model for students to follow.
15. I acknowledge while on the PCPS premises and while conducting school related activities off campus, I will not possess, distribute, sell or be under the influence of alcohol or drugs.

Violation of any of these provisions of the Code of Conduct for PCPS Volunteers will jeopardize my volunteer relationship with the school and may result in significantly altering any future volunteer opportunities. The determination of who may volunteer is made solely at the discretion of Phoenix Christian Preparatory School Administration.

I have read, understand, and fully agree to abide by the provision of this Code of Conduct for PCPS Volunteer coaches/staff.

Printed Name

Email

Signature

Date