



Phoenix Christian
PREPARATORY SCHOOL

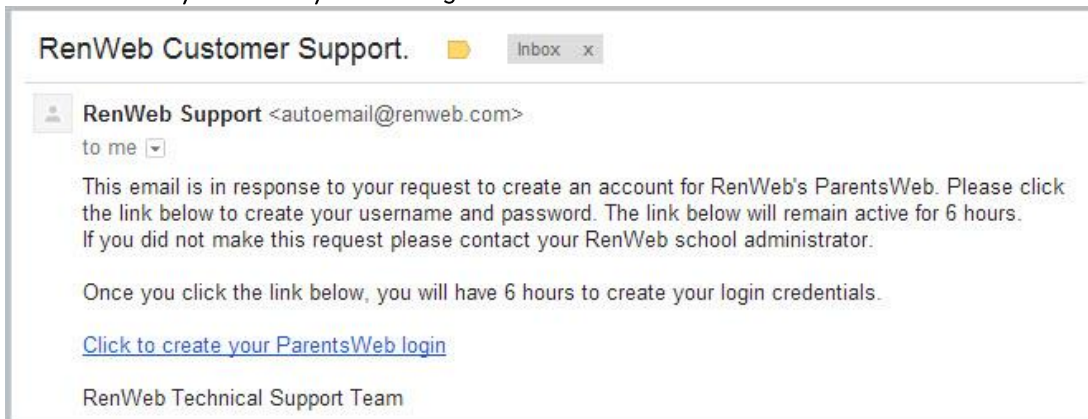
Accessing Family Portal

FACTS Management gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

The Family Portal (ParentsWeb) from FACTS is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer.

Here's how students and parents can access our easy-to-use Family Portal:

- In Chrome, Firefox, Safari, or Internet Explorer go to <https://ph-az.client.renweb.com/pwr/>.
- Click **Create New Family Portal Account** if you have not yet set up login credentials.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your Family Portal login. The link is active for 6 hours.



- Select the **Click to Create your Family Portal login** link.
- A web browser displays your **Name** and **RenWeb Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.



Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>
				<input type="button" value="Save User Name and/or Password"/>

- Click Save User Name and/or Password.
A message displays at the top of the browser, "User Name/Password successfully updated."

Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value=""/>
				<input type="button" value="Save User Name and/or Password"/>

- You may now log in to Family Portal using your new User Name and Password.
- Family Portal allows you to access:
 - Student attendance and daily grades
 - Progress reports, reports cards and transcripts
 - Lesson plans and homework
 - School events
 - Lunch calendar and more!

You may also access the Family Portal from our website:

<https://www.phoenixchristian.org/parents/> >> Family Portal (left menu) then scroll down to this link: <https://ph-az.client.renweb.com/pwr/>. Be sure to indicate if you are logging in as a student, parent or staff member.

