

Phoenix Christian Unified School

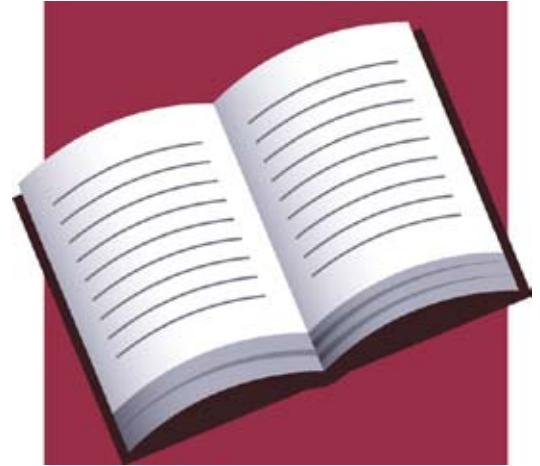
Order your school books online

Attention Phoenix Christian Unified School Students!

For the 2009-2010 school year, you will need to purchase all school books at the school's online bookstore:

phoenixchristianbooks.com. School books are no longer available for purchase on campus.

Educational Sales Co. (ESCO) will be fulfilling the orders, shipping the books directly to the customer via UPS or USPS. ESCO, based in Tempe, AZ, has agreed to sell their books at a discounted rate to Phoenix Christian Unified School students.



To order your school books online, visit phoenixchristianbooks.com

Fall books available June 24th. Summer Reading books starting May 22nd.

Please wait to place your order until you have your class schedules.

Order your books prior to the start of school and all at the same time to save on shipping costs.

How to order your school books

To get started, visit phoenixchristianbooks.com

The website will be available starting June 24th. The ordering process is available 24 hours a day:

- 1. Create an account:** Go to phoenixchristianbooks.com and create an account.
- 2. Select your school and courses:** Your class schedule can help with this step.
- 3. Create your order:** You will see a list of books for your courses. Select the books you want to purchase and add them to your cart.
- 4. Check out:** You may pay immediately using Mastercard/Visa, or you may mail your payment.
- 5. Receive your books:** You will receive your books promptly via UPS.

****FREE Shipping on 1st time orders for the first 2 weeks.**

If you have any questions about the ordering process, please call ESCO at 888-228-6292.

Sell your textbooks back at the end of the year

All students will be eligible to sell their used textbooks back to ESCO at the end of this school year. The books must still be in use by the school for the 2009-2010 school year, and the books must be in re-saleable condition. You will receive credit or a check

Save your textbooks and sell them back!

BUYBACK DATE: May 22nd from 10am - 2pm

Phoenix Christian Unified School

Online Bookstore Ordering Instructions

Before you begin ...

You will need your **class schedule** from the school. If you have any questions about the ordering process, please click the Help Desk icon on the website, or call 888-228-6292.

1

In your web browser, go to phoenixchristianbooks.com

Fall books available June 24th. Summer Reading books starting May 22nd.

2

On your first visit, enter your registration information

Click on the text “Please login or register” to enter the registration screen. Remember the username and password you choose -- you will use them to log in to the site on later visits.

3

Select your courses from the Course List

After you have registered/logged in, click on the “Books” tab near the top of the page.

This will take you to a list of departments and courses.

Click the name of each department to display the courses, and click the name of each course you are taking to display the books.

4 Select the books you want

When you click on your courses, you will see a list of books required for each course. If there are used books available, you will see the used copies available at lower prices.

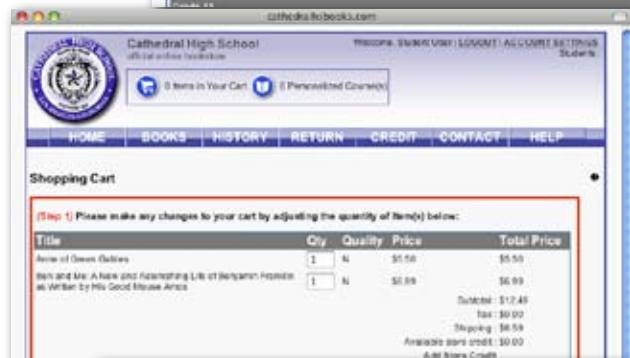
Check the checkboxes next to the books you want to purchase, and then click on the button at the bottom of the screen reading “Submit.”



5 Review your order

After adding books to your cart, you can review your order and modify or delete quantities in the shopping cart screen.

You can view this screen at any time by clicking on the shopping cart icon on the top of the screen. If you need to add other books, return to the Book List. When everything you need is in your cart, scroll down the screen to continue with checkout.



6 Check out

As you scroll down the screen, complete the following sections:

- Enter your Shipping address
(*Shipping must be a physical address — UPS will not ship to P.O. boxes*)
- Choose your shipping method
- Choose your payment method
(*Visa/Mastercard or payment by mail*)

IMPORTANT: Be sure to proceed through all the steps until your order has been submitted. You will know you are done when you get to a receipt screen with your order number, which will begin with the 3-letter school code. If you entered an email address, you will also receive a receipt via email.

